

Communication and Public Relations Advisor - CIBE- International Confederation of European Beet Growers International Agri-food Sector Brussels

Job description and responsibilities

Working for an international Association well established in the agriculture sector and based in Brussels, and working on building a sustainable agriculture in a very challenging evolving EU and global context, under the supervision and coordination of the Director, the Communication and Public Relations Advisor will:

- Manage the communication activities, including the definition of communication objectives and tools, manage the social media accounts, as well as the website
- Develop, edit and design communication materials
- Contribute to the advocacy positions and public relations activities towards EU institutions, policymakers, industry, other advocacy communities and media and maintain relationships with the members
- Collect information and manage the Association databases (contacts, statistics etc.) as well as internal distribution lists for internal documents and external distribution lists
- Manage the organisation of internal and external events, online or in-person, in Brussels or abroad
- Holds regular contacts and liaise with members from all over Europe and support them in their requests to the Association
- Support and conduct all necessary tasks required or assigned by the Director of the Association

Areas of expertise

- Experience in Communication, Public relations, EU public affairs for an organisation - preferably in Brussels
- Project and event organisational skills
- Knowledge of EU decision making process and EU regulatory affairs
- Excellent written and verbal communication skills
- Social media and digital savvy
- Knowledge in agri-food appreciated
- Ability to work both independently and closely with all members

Minimum profile required

- Master's degree in communication, EU Affairs, or other Degrees relevant to this position
- 3 years' work experience in Brussels, in a similar position within a company or an association
- Experience and Proficiency in Office Management and other software (e.g. Canva) desired
- Fluent written/spoken English, excellent in at least two other European languages (French, German)
- Team oriented, independent, flexible and very well-organised
- Good relational skills and sense of diplomacy
- Residency in Belgium (and valid permit to work in Belgium)

In return we offer:

- A challenging work, based in Brussels, in an international environment, rich in human relations rooted in farming
- A challenging role in an organisation recognised in Brussels and internationally, working on one of the most pressing topics of our time – agriculture, food, climate change and environment
- Autonomy and small teamwork
- The chance to work with a diverse range of stakeholders from across the value chain and gain technical expertise in this field

Please apply here (single valid address): cibeoffice@cibe-europe.eu

Only candidates matching the minimum profile will be considered and contacted